

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

May 5, 2021

COMMISSIONERS PRESENT: Bruce Junor, Bert Ashland, Susan Dvorak, Brendan O'Reilly

COMMISSIONERS ABSENT: John Clarey

STAFF PRESENT: Barry Rondinella, Airport Director
Rick Francis, Assistant Airport Director
Carolyn Khouzam, Deputy County Counsel
Dave Shuter, Deputy Airport Director, Facilities
Dave Pfeiffer, Deputy Airport Director, Business Development
Eric Freed, Deputy Airport Director, Public Affairs
Mariane Teschner, Deputy Airport Director, Finance Administration
Sean Lally, Airport Engineer
Evanna Barbic, Real Estate Manager, Airlines, General Aviation
Mark Sanchez, Deputy County Counsel
Jeannette Grieco, Facilities Manager, PM Control Analyst
Elizabeth Gallegos, ASR Manager

CALL TO ORDER: Chair Junor called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Ashland led the assembly in the Pledge of Allegiance.

1. APPROVAL OF MINUTES: On Commissioner Ashland's motion and Commissioner Dvorak's second, the Regular Meeting minutes of April 21, 2021, were unanimously approved as written.

2. CONSENT TO ASSIGNMENT OF SOUTHWEST LIMITED-SERVICE FIXED BASED OPERATOR LEASE (ASR 21-000361) Deputy Airport Director Business Development Dave Pfeiffer stated that John Wayne Airport is seeking the Airport Commissions recommendation for approval of Consent to Assignment which will allow the Southwest Limited-Service FBO Jay's Aircraft Maintenance, Inc. to be assigned over to Jay's Air Center, LLC. and allow FBO operations to continue without interruption at the airport. As part of that, Jay's Aircraft Maintenance Inc. is assigning its rights, title, interest, in the lease to Jay's Air Center, LLC. During the RFQ process, Jay's had listed themselves as Jay's Aircraft Maintenance Inc., the existing entity, and they qualified. When they submitted their RFP response to the proposal, they did it under the same name. Jay's is asking for Approval of the Assignment to move forward under the new entity. Jay's Aircraft Maintenance owns fifty percent, and the same proposers that were in the process own the other percentage. There are no changes aside from forming the LLC.

Airport Director Barry Rondinella and Deputy Airport Director Business Development Dave Pfeiffer provided answers to the Commission's questions regarding the LLC, green and yellow map, the lease, and possible risks to the airport.

Amir Ghanbarzadeh, Vice President Jay's Aircraft Maintenance, stated all of the things submitted in the RFP, the entity, and the people who went through the process have not changed. He added the green light aircraft area is still the same, and there are no plans to change that. Legacy and Jay's Aircraft were working together on the RFP, and now Jay's Air Center is both of them together.

Airport Director Barry Rondinella and Deputy County Counsel Carolyn Khouzam provided answers to the Commission's questions regarding being categorically exempt from CEQA.

On Vice Chair Ashland's motion and Commissioner O'Reilly's second, this item was unanimously approved.

- 3. APPROVE ARCHITECT-ENGINEER CONTRACTS FOR AIRPORT FACILITIES SUPPORT SERVICES (ASR 21-000377)** Sean Lally Airport Engineer stated the Facilities Development Division manage On Call Consultants. These On Call Consultants share projects, meet government codes, industry design standards, safety standards, and regulatory permitting requirements. Examples include construction management services, construction safety consultation, working with the contractor and checking standards, coordinating contractors moving into their space, showing them around, and getting them familiar with County processes for obtaining permits.

Airport Director Barry Rondinella and Sean Lally Airport Engineer provided answers to the Commission's questions regarding the assignments and services for On Call Consultants, the number of projects listed in the RFQ, and contract rates.

Matt Ulukaya, AECOM Vice President and Project Manager, stated he has worked with Commissioner Brendan O'Reilly and other airports in the past. He has worked with Dave Pfeiffer, Barry Rondinella, and airport staff for the past five years on GAIP, planning, and some preliminary engineering. Matt Ulukaya added they are glad to have the opportunity to provide some support to get these projects built. AECOM's headquarters are in Orange, CA, and they have been there since 1972.

Craig Halverson, Anser Advisory Executive Vice President, stated Anser Advisory is a Santa Ana based company, ten minutes down the road. They are at twelve airports nationally, five of them in California, including Long Beach, Ontario, LAX, Sacramento, and San Francisco.

On Vice Chair Ashland's motion and Commissioner O'Reilly's second, this item was unanimously approved.

- 4. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board)** - Airport Director Barry Rondinella stated that on April 27, 2021, the Board approved the contract with Kone, Inc. for escalator and elevator maintenance.

5. ADDITIONAL BUSINESS

A. PUBLIC COMMENTS – Airport Director Barry Rondinella read a public comment received via email from Balboa Island resident Dennis Bress. Dennis Bress congratulated Sue Dvorak for being selected as the new District Two, Orange County Airport Commissioner and requested airport staff to use Zoom for the Airport Commission meetings.

B. AIRPORT DIRECTOR COMMENTS – Airport Director Barry Rondinella announced that tomorrow morning, May 6, 2021, at 7:30 am, there will be an inauguration for Hawaii service with United Airlines. John Wayne Airport has been without Hawaii service for nine years. Sun Country Airlines also begins service tomorrow, May 6, 2021.

C. AIRPORT COMMISSION COMMENTS – Chair Junor asked Airport Director Barry Rondinella for an activity review of the airport compared to where the airport was last year or the year before. Commissioner Dvorak inquired about her earlier request to airport staff to begin using video recordings for the Commission meetings.

- 5. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:49 pm.

OCAC Regular Meeting Minutes
May 5, 2021

Respectfully submitted

Elizabeth Gallegos, ASR Manager